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paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment.Paperback Pages Number: 239 Language: Simplified Chinese Publisher: Science Press; 1 edition (January 1. 2004). Book based on the basic requirements of the Ministry of Education on the first level of the public institutions of higher learning computer course curriculum and the National Computer Rank Examination (a). prepared at the request. The book is divided into three parts of the experiment on the computer. examples and test. The experimental part of the machine arranged in accordance with the operation contents and software functionality of the 22 experiments. involving the Windows operating system. word form processing software. spreadsheet software. presentation software. computer local area network. Internet, web production and other aspects. For each application instance part of the elaborate 45 instances. explain in detail for instance. to enable readers to appreciate each function and use of various software. and eventually be able to make various examples of effects. Tests of some of the basics in the form of the test questions for the reader to self-test. The book can be used as experimental materials and reference books of colleges and universities. training classes. can be used as a reference of the National Computer Rank Examination (- level). Computer technology is a very practical application of technology. to operate a practice is an important part of learning computer application technology. the basic skills to learn basic computer lessons and follow-up lesson. For beginners, it is often the actual operation of the computer find it difficult to theoretical classes seem to listen to understand. but to sit down at the computer in front of knowing where to start. In view of this. and the lack of demo examples and students with the...

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